## Eucharistic Miracles "Helpful Hints" for set up

Thank you for helping to bring the Eucharistic Miracles exhibit to your parish, school or organization. We know you will be blessed by this exhibit! To make it as easy as possible we have made a "hints" list but please feel free to contact us if you have any questions! When you return the exhibit, please feel free to give us any input that might help us communicate better to the next group using. You would love your feedback!

This exhibit was put together and paid for by Una Fides, a Catholic nonprofit (www.unafides.com) whose mission is to build the Body of Christ by encouraging Catholic men and women to enrich, fortify and embrace their faith thorough prayer, study and fellowship. We pray this exhibit will increase awareness of the Real Presence in the Eucharist at Mass, increase devotion for Eucharist Adoration and enliven our Catholic faith by confirming its centerpiece, the Blessed Eucharist. We believe the power of Eucharistic Miracles has throughout history and still today can bring fallen away Catholics and those who do not believe in the Real Presence, back to the truth.

At a cost of \$11,000, Una Fides was able to reproduce this exhibit through The Real Presence Eucharistic Education and Adoration Association (www.therealpresence.org). There are 127 miracles available to reproduce; Una Fides reproduced 37 along with 5 children's miracles and 20 miracles in Spanish. We recommend using the Real Presence website to learn more about the history of Vatican International Exhibition and all the miracles. Una Fides is providing this exhibit at no cost but if an individual, organization or parish would like to make a donation to Una Fides to help with upkeep and/or to purchase more miracle panels that would be a blessing.

### Set Up

There are red and gold drapes for the easels. Place seams along the legs of the easels—once on properly, the legs should be covered. The easels may need adjustment by screwing tighter as they shift in transit. The panels also have cardboard easels taped to the back of them if you need to set on tables due to space issues. Two long, red tablecloths are available to use for this purpose or for the book sale.

Panels can be placed in any order you prefer. It might be helpful to group them according to "categories" noted on the attached program listing starting with the scientific. Draping a category in the same color drape helps viewers get a sense of the kind of miracle they are viewing. If there is room, a small semi-circle arrangement of a category helps viewers "enter" a category. The card board box notes the panels that are inside—please place them back in the same box when finished and seal ends with packaging tape.

There are 2 banners that can be used. The Exhibit banner should be placed near the beginning of the exhibit and the Altar banner at the end. Please be careful putting the banners up and down and have two people. The banners use a telescoping, folding arm that is inside the zippered black bag in a side pocket. Place that in the hole on the banner box top then gently and evenly pull out the banner and hook to the top of the extended arm. If you cannot reach

the top, lay box down or tilt back with the help of someone else and hook. When retracting the banner, please make sure it rolls back evenly on to the roller. These banners are not intended for outside use!

There are two boxes provided for the Real Presence Association donations. Place one close to the beginning and the other at the end of the exhibit. Please send that money directly to the Real Presence organization. Place the catalogue book, The Eucharistic Miracles of the World, at one of the donation boxes so attendees can see all the Miracles. This book is also for sale in the "book store".

#### Volunteers

If you can provide a docent for each category or at some of the most compelling miracles, that is wonderful. It helps bring the exhibit alive and truly blesses the docent. The only requirement of a docent is to be familiar with the miracle panels they give a verbal explanation of. If they are interested, they can also do additional research, but that is not necessary. Una Fides may also be able to provide docents at times when you feel the exhibit will be particularly busy if you give at least 3 days-notice.

If you are using the book sale materials, please have at least one person working the tables. Detailed information is inside the book boxes and enclosed is the basic instruction sheet. All money collected for the books, pamphlets, holy cards, etc. should be returned to Una Fides in the money pouch provided. Also enclosed is a master list of all the materials Una Fides can have available to sell. You may make copies of this list for people who may want to see what reading resources are available.

It will take 3 or 4 people 3 or 4 hours to set up the exhibit and a little less time to put away. When packing materials to be returned, please check to make sure that all materials are accounted for and in good condition. It will take 2 large SUV type cars to transport all the easels, drapes, panels, banners, book boxes, etc. Please always let Pat Perfito know when you intend to pick up and return the exhibit.

# Programs and Surveys

100 programs on card stock listing the miracles have been provided to you along with an enclosed original sheet that you can use to make your own copies. If you would like to customize a program list, please contact either Chris Morrow or Chris Caruso for the original Word document and they can email it to you.

Blue survey cards are enclosed. Please encourage viewers to fill out when they finish so that we can see what type of impact the exhibit is making and how we might improve. Enclose the filled out and unused survey cards and programs in the box.

## Damaged or Lost Materials

We realize that exhibit materials may get stolen or damaged. To help us keep this exhibit in "regal" condition and functioning for the next user, please let us know if anything is damaged or lost. We would ask that if something is damaged or misplaced, that a replacement fee be donated to Una Fides if possible:

Easel: \$15 Drape: \$25 Panel: \$40

Banner: \$150 (Actual cost, \$463)

Lost Books: See pricing sheets

# Questions